

Checklist for submission of quotation.**Enquiry No. E3703019, due on 09/01/2021.****(To be enclosed alongwith Part “A” of your offer)**

Sl. No.	Parameters	Yes / No	Remarks (Deviations, if any)
1	Accepted all the points of our Specification for the item/ Called in NIT.		
2	Quoted in Two Part Bid System as per clause 1 to 3 of annexure – I.		
3	Price has not been disclosed in Part - A (Technical & Commercial Bid) of your offer.		
4	Price quoted as per clause 5 of annexure – I.		
5	Documents submitted as per PQC (Clause 6 of annexure – I).		
(i)	Submitted documents required as per E3703019 - Bidders pre-qualification criteria mentioned in NIT.		
6	MSE Supplier - manufacturer of quoted item/items (please submit notarized documents)		
7	Performance Bank Guarantee shall be as per clause 7 of annexure – I.		
8	Payment terms as per clause 8 of annexure – I.		
8	Terms of delivery as per clause 9 of annexure – I.		
9	Lead time as per clause 10 of annexure – I		
10	Mentioned HSN code of the item & the percentage (%) of GST applicable.		
11	Validity of offer as per clause 12 of annexure – I.		
12	LD as per clause 13 of annexure – I.		
13	Samples submitted as per clause 14 of annexure – I.		

14	Test certificate of sample submitted.		
15	Actual Color & Size wise quantity variation as per clause 15 of annexure– I.		
16	TC Shall be submitted with bulk supply as per clause 16 of annexure – I.		
17	Packing shall be as per clause 17 of annexure – I along with suitable non-plastic bio-degradable carry bag.		
18	Inspection shall be as per clause 18 of annexure – I.		
19	Printing shall be as per clause 19 of annexure – I.		
20	Final supply shall be as per clause 20 of annexure – I.		
21	Quantity variation $\pm$ 5%. as per clause 21 of annexure – I.		
22	Guarantee & replacement shall be as per clause 22 of annexure – I.		
23	Confirmation as per Availing Input Tax Credit (ITC) by BHEL Clause 23 of annexure – I.		
24	Documents for Temporary code submitted as per clause 24 of annexure – I (Applicable for Un-registered suppliers only).		

Name of Supplier:.....

Sign & Seal of Supplier